

Independent Production Technical Request Form

Date: _____

NAME: _____

PHONE NUMBER: _____ e-mail: _____

TITLE OF PRODUCTION / PROJECT: _____

REQUESTED PERFORMANCE DATES: _____

REQUESTED VENUE: _____

BRIEF DESCRIPTION OF PRODUCTION/PROJECT: _____

CAST LIST: _____

BUDGET REQUEST: _____

TECHNICAL REQUIREMENTS; PROVIDE A BRIEF DESCRIPTION
(IF THERE IS NOT ENOUGH SPACE ON THIS PAGE , PLEASE ATTACH A SEPARATE PIECE
OF PAPER WITH SPECIFICS FOR EACH PRODUCTION ELEMENT)

SET: _____

COSTUMES: _____

PROPS / SET DRESSING / FURNITURE: _____

LIGHTING REQUIREMENTS (two colour wash, specials, # of cues, name of operator):

SOUND REQUIREMENTS (# of cues, name of operator):

STAGE MANAGER (name): _____

RUNNING CREW (name(s)): _____

FRONT OF HOUSE (name(s)): _____

OTHER EQUIPMENT REQUESTS: _____

STRIKE (personnel & arrangements): _____